

## Root Cause Analysis Example

<b>Incident</b> <i>Describe what happened</i>	Employee slipped on the floor near the water fountain						
<b>Why?</b>							
<b>Direct Cause</b> <i>Immediate event that lead to the incident</i>	Slipped in water						
<b>Why?</b>							
<b>Contributing Cause(s)</b>	Water on floor		Employee was running		Not wearing slip resistant shoes		
<b>Why?</b>							
<i>Contributed to, but didn't cause the incident</i>	Drain basin overflowed	No wet floor sign	Broken water inlet	They were late for a meeting	No one checked that they wore them		
<b>Why?</b>							
	Drain was clogged	No policy to set it out	Repair was delayed	Their previous meeting ran over	Their Manager didn't think it was important to enforce		
<b>Why?</b>							
<b>Root Cause(s)</b> <i>The fundamental cause(s) of the incident</i>	No preventative maintenance program established	No policy established	Lack of personnel	Meeting agenda aren't established	Managers need additional training on the subject.		
<b>Corrective Actions</b> <i>Opportunities for improvement</i>	Develop and implement PM standards for all water sources.	Develop and implement wet floor sign policy.	Evaluate personnel needs.	Set agendas for every meeting.  Adhere to meeting timeline.	Re-educate everyone on shoe policy.  Check for understanding.		

